C.D. (SINGLE & ALBUM) SUBMISSION POLICIES & PROCEDURES

- All CD's can be submitted at the Astro North Entrance Guard House (via TPM or Petronas Entrance) every Tuesdays and Thursdays from 9am to 4pm. The CD's will be picked up accordingly by THR personnel at a later time.

- All CD's are to be put in an envelope, sealed and "Attention To" THR Raaga.

- All single and Malaysian movie tracks (done in stages) are to be accompanied with the single submission form duly filled in and signed with name and contact numbers clearly stated as per requested on the form. (This form can be obtained from raaga.thr.fm). Kindly label the CD's clearly.

- If it is a full album (all tracks completed) or full Malaysian movie soundtrack (all tracks completed) that has been released with the original in-lay clearly indicating the tracks the form is not necessary just the CD's to be sealed in the album and addressed to THR Raaga.

- 1 copy of CD to be sent in for Single or full Albums.

- Lyrics to be attached accordingly too.

- CD's review period is approximately 2 weeks. THR Raaga shall, at its sole and absolute discretion, decide whether or not to play such CD.

- **There should be 2 CDs – 1) Audio CD 2) Data file which consist of Album Art/Cover.**

- **Songs should be under registered labels.**

• For those who would like to make any enquiries or need any assistance, may contact THR Raaga on 603-9543 8888 extension 7082 (Santhy M.) during working hours Monday to Friday 9am to 4pm. Please note that query whether or not such CD will be played will not be entertained for reason set forth above

• If your song is chosen, the song will be uploaded onto our Website for promotional purposes, including but not limited to, the option to play, sharing of song via sound cloud, and/or any other methods as we deem fit. We make no warranty the foregoing will be secure, timely, uninterrupted, or error free, or that any data, content, information, or other material accessible on or through any of our Platform are true, accurate, or are free of viruses or other harmful components. We assume no responsibility for any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft destruction or unauthorized access to, or alteration of, our services and/or your song, or any other causes that may arise or as a result from the uploading of your songs onto our Website.

• You acknowledge and agree that by passing the CD to us and in consideration of us in promoting the CD/songs for you, you hereby grant us an irrevocable, worldwide, perpetual, royalty-free licence to use the CD/songs in any manner we shall decide in our sole and absolute discretion. The rights granted shall include the rights to copy, distribute, broadcast, edit, transmit, adapt, and/or in any manner we shall decide in our sole and absolute discretion.

• **For those who are outstation or far and who are unable to come by to the Astro Guard House you may courier the CD's to us as follows with the relevant single submission form attached, sealed in an envelope to :-**

Astro Radio Sdn Bhd

All Asia Broadcast Centre

Technology Park Malaysia

Lebuhraya Puchong- Sungei Besi

Bukit Jalil

57000 Kuala Lumpur

Tel:603-9543 8888 Ext.7082

Thank you.

THR RAAGA SINGLE SUBMISSION FORM

DATE SUBMITTED	SONG TITLE	COMPOSER	SINGERS	FEAT. ARTIST	LYRICIST	COPYRIGHT HOLDER'S NAME INDIVIDUAL/COMPANY

Note :-

1. All Singles submitted must be accompanied with this duly filled form with all details typed in.
2. The form to be printed and attached together with the CD's.
3. There should be 2 CDs – 1) Audio CD 2) Data file which consist of Album Art/Cover.
4. Once ready submit to THR Raaga accordingly.
5.Please type up all details clearly, it will be kept for all future records and referred to as final data.
6. Upon submission/signature of this form, it is also deemed that you have given us approval for airplay accordingly.

Name : _____

Company : _____

Contact No.: _____

Signature : _____

Date : _____

Form 2010A